**APPENDIX 3: Specimen candidacy letter**

<Letterhead of candidate>

**Re: Candidacy for inclusion on the List of Selected Storage Operators**

I/we, undersigned, being authorized signer(s) for <name of the Company> (the candidate), hereby submit the following Candidacy for evaluation by APETRA.

In so doing I/we request to be invited to submit a tender for storage capacity for oil (products) for the benefit of APETRA.

If I/we am/are invited to submit a tender, I/we will submit a tender on the basis of the Framework agreement for the contracting of storage capacity for crude oil and petroleum products and the APETRA General Terms and Conditions for Storage.

The attached candidacy consists of the following documents:

|  |  |
| --- | --- |
| **Document** | **Enclosed (yes/no)** |
| Annual accounts of the last two closed financial years |  |
| If applicable, the information required for partnerships and companies of one group. |  |

**Company**

**Name** : ………………………………………………………………………………………….

**Company form**: ………………………………………………………………………………………….

**Address (street+no.)**: ………………………………………………………………………………………….

**Postal code + city**: ………………………………………………………………………………………….

**Country** ………………………………………………………………………………………….

**Contact person(s) for the Candidacy and the calls for tenders**:

**Name** ………………………………………………………………………………………….

**Position** ………………………………………………………………………………………….

**Tel** ………………………………………………………………………………………….

**Fax** ………………………………………………………………………………………….

**E-mail** ………………………………………………………………………………………….

Place and date

Name

Function

Signature